



THE AUSTRALIAN NATIONAL UNIVERSITY

## **Questions to Office Building Fire Safety DVD**

## Question 1

**Where should you place heaters in an office?**

**Keep heaters away from chemicals, paper, and anything else that might ignite. Do not place heaters too close to walls or in confined areas where they might overheat.**

## **Question 2**

**What are the first things to do if you are confronted by a fire?**

**If you are confronted by fire:**

- **do not panic**
- **if possible keep the fire isolated with a closed door**
- **go to the nearest fire alarm, break the glass**

## Question 3

- **What should you do if the air is smoky?**

**If the air is smoky, stoop low to the ground or crawl during an evacuation. This will help you avoid inhaling too much smoke or toxic fumes, because air close to the ground is clearer.**

## **Question 4**

**Before you open a door during a fire you should;**

- a) Have a fire extinguisher ready.**
- b) Shout to ask if anyone is on the other side.**
- c) Feel the door with the back of your hand to check if it is hot from the fire on the other side.**
- d) Make sure you are accompanied by a colleague.**

## Question 5

**Water fire extinguishers should not be used on fires involving;**

- a) Liquid**
- b) Gas**
- c) Electricity**
- d) All of the above**

## **Question 6**

**What types of fire extinguishers can be used on fires where electricity is present?**

**The following extinguishers can be used on fires where electricity is present:**

- **carbon dioxide**
- **dry chemical powder**

## Question 7

**What do the letters of the PASS code stand for?**

**P**ull the pin on the handle to ready the extinguisher for use.

**A**im the extinguisher nozzle at the base of the flames.

**S**queeze the trigger while holding the extinguisher upright.

**S**weep the nozzle from side to side, covering the area with the extinguishing agent.



## **Question 8**

**Who can use fire hoses?**

**Fire hoses should only be used by properly trained personnel and the fire brigade.**

## **Question 9**

**Who should follow the directions of a fire warden during an evacuation?**

**All personnel should follow the directions of fire wardens during an evacuation.**

## **Question 10**

**List 3 things you should do during an evacuation.**

- **If it is safe to do so, turn off electrical equipment.**
- **close windows and doors to restrict the spread of smoke and fire.**
- **do not lock doors.**
- **calmly head to your designated safe assembly area.**
- **stay close to the handrail.**
- **keep talk to a minimum.**
- **when you exit the building, go straight to the designated assembly area.**
- **do not re-enter the building until the fire brigade has confirmed it is safe to do so.**